

# PRESERVATION TRAINING SERVICES

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STATE OF MINNESOTA



*Historic properties, structures, sites and rural landmarks were all addressed in the training manual.*



*Several on-site tours were conducted in order to fully understand the historic characteristics of historic districts in Minnesota. This led to a thorough training manual.*

## Minnesota Statewide Training Program

As of January 2016, Minnesota had 57 municipal and county jurisdictions with HPCs established under state enabling legislation. Of these, twenty-one are located within the greater Minneapolis-St. Paul metropolitan area. The communities in which commissions operate vary greatly in terms of their size, demographics, financial capacity, regulatory framework, and the resources of the built environment that they work to protect. They also vary to some degree in the ways in which the commissions operate, in terms of the basic tools they use, including their ordinances, surveys and design guidelines.

Winter & Company was hired to develop a training resource for Minnesota's Heritage Preservation Commissions, their staff, elected officials and others who are interested in how historic preservation operates at the local government level. It offers an overview of the key components of a preservation program that commissions use in executing their duties. It is published in the interest of enhancing the performance of preservation work of local governments and to help others understand how to support these programs.

The manual introduces a foundation of basic preservation principles, operating procedures, and practical advice that will help new commissioners and experienced commissioners understand the realm in which they operate. It also provides an insight into local preservation systems for elected officials and members of other boards (such as planning commissions) who are interested in how HPCs operate.



Winter & Company

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# PRESERVATION TRAINING SERVICES 2

## STATE OF MINNESOTA

Winter & Co. produced a physical training manual that is complimented with series of online training courses. Through nine chapters the training manual and online courses address past, present, and future goals for preservation throughout Minnesota as well as and in-depth analysis of the current federal, state and local legislation behind historic preservation.

### SERVICES:

- » Statewide Preservation Training Program Hand Manual
- » Preservation Training Online Training

### CLIENT:

Abbi Jo Wittman  
City Planner  
City of Stillwater, MN

### DATE:

2015-2016

### State Level Activity

- **Section 471.193 "Municipal Heritage Preservation" of the Minnesota Statutes**

- Defines that commissions may address these actions:
  - Survey and designation
  - Construction
  - Alteration
  - Demolition
  - Other duties that may be delegated by the governing body

In this chapter:  
A. Introduction  
B. Why Do We Preserve Historic Resources?  
C. What Does Preservation Mean?  
D. What Is a Historic Property?  
E. What Are Our Goals For Preservation?  
F. **How Did We Get Here?**  
G. Role of the Commission  
H. Preservation Benefits  
I. Preservation Incentives



Minnesota Heritage Commission On-line Training - Chapter 1: Why Are We Here?  
Final: August 30, 2016

1-12

*Federal, State and Local legislation is defined in the beginning of the training manual to develop a foundation for understanding the preservation process throughout Minnesota.*



*The online training course allows for flexibility in teaching new commissioners and experienced commissioners by providing mobile access over the internet.*



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